



CNH | KEY CLUB

MEETING MINUTES

DISTRICT BOARD

5/25/24

MEETING AT A GLANCE

MEETING DETAILS

Meeting Led By Governor Austin Alves
Location: Rancho Cucamonga District Office

CALL TO ORDER: 10:20 AM PDT
ADJOURNMENT: 12:47 PM PDT

Attendance Report - See Appendix A for a complete report

EXECUTIVES 3/3 **Lt. Governors** 80/82 **LT** 11/11 **GUESTS** 8 **QUORUM** YES

Summation of Topics Discussed

- ACTION: Approval of Parliamentarian [PASSED]
- ACTION: Approval of District Leadership Team [PASSED]
- ACTION: Approval of All Reports [PASSED]
- ACTION: Approval of LTG Appointments [PASSED]
- ACTION: Approval of SAA Coordinator Appointment: D13N Anna Tamayo [PASSED]
- ACTION: Approval of CNH District Budget 2024-2025 [PASSED]
- ACTION: Approval of PTP Threshold & YES! Initiative Donations [PASSED]
- ACTION: Approval of River City Key Club Realignment [PASSED]
- Endorsement of Matthew Hun for Key Club International Vice President
- Kiwanis Realignment Discussion
- ICON Dues Adjustment Discussion

MEETING MINUTES

MEETING CALLED TO ORDER AT 10:20 PM PDT

Approval of Parliamentarian

RESOLVED: That the CNH Board approves Marshall Roberson as Parliamentarian

[M: Jonathan Adler, D28E Lt. Governor | S: Devin Le, D30S Lt. Governor | PASSED]

Pledge of Allegiance

Pledge led by provided by Charlize Lin, D15S Lt. Governor

Key Club Pledge

Pledge led by provided by Isabella Cardenas, D35W Lt. Governor

INVOCATION

Provided by Addis Dzebic, D27N Lt. Governor

Good morning CNH District Board!

My name is Addis Dzebic and I am honored to be serving Division 27 North of Region 16 as their 2024-2025 Lt. Governor. I want to firstly extend my thanks District Governor Austin Alves for providing me with the opportunity to speak for this board meeting's Inspirational moment.

I would have never believed that I'd be giving this invocation, in a room of Buzzy Bees all wearing the same colored ties. Amongst this sea of golden yellow ties are you all. In order to get to know you all more, I want to ask some questions:

Who are you, what do you want to do, and how will you get there? As teenagers, we are asked these questions an insurmountable amount of times. People ask us, "have you decided on what you want to do?", "why did you choose to go down this path?" We are expected to figure this out very early on, however many of us are still on the path of figuring it out. I feel that it holds a lot of relevance to us, considering that many of us may not feel sure about our futures. These questions can make us feel pressured into being versions of ourselves we may not really be, and that's because the focus we put on the goals we set, and how we'll achieve them reaps the energy of being able to figure out the who. Who are we?

As I wrote this speech, I started to look back on my own personal journey. How the events and encounters I've experienced in my life shaped the person who I am today. The Who am I, I want you to ask yourselves, is what I've been asking myself on repeat while writing this. We have all had experiences that have shaped ourselves and our outcomes. Through my personal experiences, I've learned that good things come from hard work.

It's hard work that teaches you many things. To persevere, to see the bigger picture, and most importantly to care. Caring is what made me start my Key Club journey, and it has led me to this point today. It's helped me figure out who I am, and what I want to do as a Lieutenant Governor. "Caring, our way of life", goes much further than being a motto for one of the largest Student Led Volunteer Organizations in the World, it's a life lesson that gives purpose to everything we do. To complete something to its fullest extent, you have to put your care into it to make sure it's successful.

It's being able to care: about others, about our community, and about our world, that makes us powerful leaders. And through this I want to inspire my fellow youth to persevere, and, to care as well.

Being a leader in Key Club is no easy task, we will all be VERY Buzzy Bees this year. Through this, however, I want to encourage you to still find the time to explore you and take care of yourself. We are still young people, with minds that can reach tremendous heights, so please don't take this lightly. Make the time to still indulge in the activities you enjoy, the hobbies you love doing but may not have had time to do recently. Reflect on each of your achievements and milestones as marks of your resilience, perseverance, and the fact that you care.

It is okay to not know who you are, or what you want to pursue in life at this moment in time. I do not know the answer to these questions either, as they're variable to life experiences. One thing that we can agree on is to not ponder upon this feeling, as it will stop you from enjoying the present moment as much. It will stunt your ability to care for yourself, and to appreciate your achievements and especially the person you are at this current moment. This Key Club journey that we are about to embark on will be long, filled with many amazing events, and experiences being a leader for your Division or District. However, please do not let this let you lose sight of who you are at this current moment in time. This is one of the most important things you can acknowledge. Keep up your hustle, and stay unbothered by things that you simply can't control, but never give up trying on the things you can control. The more hard work you put in, the more time you spend finding out more about yourself, the easier it will be to answer the questions I've asked down this journey.

...

Who are you?

I have essentially come to the end of my speech. I want to end off on a crucial note, however. Even if you don't remember me, Addis Dzebic, the Lieutenant Governor for Division 27 North, I gracefully wish that you never forget who you are right now, and once you do this you'll be able to figure out what you want to do, and most importantly how you'll do it. Thank you for your time and have an amazing Spring Board!

REMARKS/REPORTS

CNH Children's Fund Remarks

Provided by Gary Jander, CNH Children's Fund President-Elect

- We are an extremely important donor towards the CNH Children's Fund
- Our donations go towards countless different initiatives
 - Bought a Children's Hospital Van
 - Goes out into the community to teach parents how to make children's lives safer
 - Funds Mental Health Programs
 - Grants to help support young people struggling with mental health
 - Funds District Board Meetings (YES Campaign)
 - Scholarships at DCON
- This is OUR foundation, meant to give back the support that we are given
- We as a District Board are leaders, and able to choose how to utilize these funds

REMARKS/REPORTS (CONT.)

CNH Kiwanis Governor Report

Provided by Doug Frost, Kiwanis Governor Elect

- Reminds us that Kiwanis Club interaction and collaboration is key
 - Know your Kiwanis Lieutenant Governor, and collaborate with them on service projects
- Encourages to follow the slogan “forward”
 - Move forward in service and leadership, while bringing our organization into the spotlight

Service Leadership Programs Director Report

Provided by Timothy Cuning, SLP Director

- Throughout this term, focus on building and strengthening friendships
- Looking forward to seeing how we've grown by Summer Board
- Wants to thank and recognize Mr. Tobias for stepping into the role of District Administrator

District Administrator Report

Provided by Geoff Tobias, District Administrator

- Thanks Lieutenant Governors for stepping up into this position of serving their home, school and community
- Reminds us all that there is a reason we were chosen
 - On the inside, we are all leaders
- Is excited to see our “cracked” level of service

District Governor Report

Provided by District Governor Austin Alves

WHAT'S BUZZING DISTRICT BOARD! I cannot believe that 1 month has already passed into the new term!! As we continue to get the ball rolling and gain some momentum, I'd like to share a few pieces of advice, to **both LTGs and the Leadership Team**:

Firstly, **do not overwork yourself**. Although I know you all have tons of energy and are ready to start the term off strong, you want to avoid working **too** hard, so that you don't burn out early. If you find yourself **constantly** staying up late, or notice that other aspects of your life are seeing a decline in quality, you need to **stop**, and **reorganize** your priorities. **Mental health** always comes first, and to keep a good mental health you have to have a balanced life.

Second is to **start planning early**. Whether it's a big project, task, an event like a training conference, Region Event, or even Fall Rally (when that comes up later), starting your planning process **as early as possible** is the secret to staying on top of all of your responsibilities without getting overwhelmed.

But don't just plan early, start working on it early too. You don't need to get **everything** done in one sitting. Work on something **a little bit each day**, like just thirty minutes to an hour. If you repeat that for a week, then you'll have **done 7 hours of work**. And don't just use this method for Key Club. Use it for school, and any other extracurricular commitments. That way, **instead of staying up** multiple nights until **3am** working on **1 thing for 7 hours at once**, you can instead get that done by **starting a week earlier**, and **only working a couple hours each day**.

Thirdly, **DELEGATE**. Lieutenant Governors, don't do everything yourself—you have a **DLT** for a reason. Part of being a leader is **giving others opportunities** to **develop** their own skills, and you do that by **trusting them** with more responsibilities. **LT members**, the **same** goes for you. Trust your LTGs with completing tasks, as it also gives **them** an opportunity to **learn more about the District and its initiatives**.

Last but not least, **make the most out of every moment**. Time flies, and before you know it, we'll already be at Summer Board Training Conference. So really take some time to go **out of your comfort zone** and meet someone new, even **outside of your own region and committee**. The memories that you'll make over the course of this term will be **unlike anything you've ever experienced**.

As always, if you need **anything** at all, please **don't be afraid** to come up to me, Tak, or Liz, as we are here for you. I can't wait to see what we accomplish together as a board this term, and thank you all so much!

District Secretary Report

Provided by District Secretary Tak Nishida

What's poppin' District Board! My name is Tak Nishida, and I am so honored to be serving as your District Secretary for the 2024-25 term! I hope you had an amazing first day of Spring Board Training Conference, but now it's time to lock in and get ready to learn! We have some unbelievable presentations for you, that will undoubtedly help you in being Lieutenant Governor. Now, for some updates on what I've been working on the past month, and plans for the future!

Past Actions

1. I was able to hold 3 MRF/DMRF trainings in the first few weeks after DCON, to explain the filling out and submission process of both the MRF and the DMRF. I also sent out a video from one of these training sessions, which all LTGs can access if they ever have any questions, or of course they can come to me directly.
2. I updated all of the information on the district board roster as we elected the LT, remote LTGs, and any other vacant positions. You all should have access to this roster which you can utilize if you ever need to reach out to any specific individual on District Board
3. I have begun updating the google groups for the individual positions. This way, the execs and LT can start messaging out to specific positions, such as my monthly secretary emails

Future Plans

1. During Round Robin 1, I asked you all to fill out a google form where you were instructed to report your division goals regarding service, fundraising, and membership for the upcoming term. I plan to use this information to help myself and other committees effectively plan how to help the divisions as well as monitor your progress throughout the term, as we strive for our district goals.
2. My first secretary update email will be going out early June, to remind secretaries of their duties going into summer and as a whole. I also plan to continue the secretary video series that IP DSEC Abigail Jensen created, along with providing resources for their clubs by working with SP.

We have many amazing months ahead, and summer is where our service can go into full swing. Bee sure to take advantage of the time away from school, get some practice delegating tasks and enjoy yourselves. Thus concludes my board report.

District Treasurer Report

Provided by District Treasurer Elizabeth Gilmore

BUZZ BUZZ' Newbees!

I am so honored to be standing in front of you today as your District Treasurer, and I am so excited for this term ahead of us. I can remember my first time attending spring board as a lieutenant governor, and I hope that you are filled with just as much excitement and passion as I was. This first training conference is your chance to make memories, to meet new people, and of course to help yourself and your division to grow by learning all you can. I can see already that you are all a group of amazing leaders, and I can't wait to see what we will be able to accomplish together.

And with that, the following is my first Treasurer's report:

Goals

After discussion with District Governor Austin and District Secretary Tak, we decided upon the goal of fundraising \$175,000 for the Pediatric Trauma Program and YES! Initiative this term. These funds will then be split 50/50. Based on our goal, we are aiming for \$87,500 to go towards PTP, and the other \$87,500 to go towards the YES! Initiative. This goal was created after considering the total amount fundraised during the immediate past term and the total membership of our district. Through our continuous hard work and collective efforts, I am confident that we will be able to achieve our goal of \$175,000.

Dues Report

As of the most recent dues report May 22 2024, we have 27,810 members and 709 of the 753 clubs are dues paid. I have sent out emails to those of you with suspended clubs in your division. So if you are a Lieutenant Governor of a suspended club, please work with the club's officer board and Kiwanianis to ensure that this suspension status is taken care of by July 31st. My email details the process needed to become dues paid; they would need to fill out the suspended club excel file and mail a check to the Kiwanis Office to remove the suspension status. All Lieutenant Governors should strive to meet the December 1st deadline for on-time dues, so begin working with your clubs early in order to prevent them from becoming a delinquent club later on.

Membership Update Center

The key to on time dues paid is of course the Membership Update Center, the hub for your officers to input members. However, In order for them to access the MUC from their personal account, they must be added as a club officer through your advisor's MUC account. An email detailing this process of transferring new officer information into the MUC is going to be sent out shortly after springboard, since we could not pack it into our busy schedule this weekend, so please ensure this is completed as soon as possible so once dues-season kicks off they will be ready to go.

Closing

I hope that you all are learning and retaining everything that we are sharing this weekend so that you may better serve your division. Please know that I am a resource and will always be here to support you. You all are doing an outstanding job, and I am BEEyond proud of you. Thank you!

International Trustee Report

Provided by International Trustee Allan An

Hello CNH District Board!

I hope you're all doing amazing, and enjoying your Spring Board Training Conference so far. It was great seeing many of you at DCON last month. I want to first congratulate all of you on being elected and appointed to your positions because it is no easy feat, and I am excited about the work you all will do this year. My name is Allan An, and I'm so delighted to introduce myself as your International Trustee. The other Districts I serve are the Eastern Canada District and New York District. A little bit about me is that I'm a senior from the Florida District and that I love to play the flute.

My job as your Trustee is to spread awareness of Key Club's global presence, connect members to resources, and support you as a friend. If you would like me to, I would be more than happy to speak virtually at any of your events or record a video for your event. Feel free to just let me know.

For a broad International update, we've seen a 13% increase in International membership. Over \$150,000 donated to Start Strong: Zambia. And countless new clubs have been chartered across the globe.

Next, I'll quickly talk about Key Club's annual International Convention, or ICON for short. ICON will be held July 10th-14th in Atlanta, Georgia. There will be four incredible days of service, leadership, and personal growth. The convention theme is Go for Gold! Get ready to dance the night away at the President's Ball, take part in engaging workshops, listen to inspiring guest speakers, and elect the new 2024-25 Key Club International Board. Tour Atlanta, watch some amazing talent, and meet people from all over the world! Visit the Key Club International website at keyclub.org or contact a Key Club officer for more information. Please help me in promoting ICON to your clubs.

At ICON we will be voting on amendments to our bylaws, including an International dues adjustment which we will be discussing later in this meeting.

Finally, as we transition into the 2024-2025 service year, I encourage you to put yourself out there. Apply for international membership task forces, join the Schoolhouse subworld, attend an International Town Hall, and finally, reach out to your district and international leaders.

I'm beyond excited to be working with all of you. Please reach out if you have any questions or just want to chat!

Yours in Service, Leadership, and Friendship,

Allan An

International Trustee

allan.an@keyclub.org

District News Editor

Provided by District News Editor Nia Danelia

Hi busy bees, my name is Nia Danelia and I proudly serve you as your District News Editor for the 2024-2025 term. I'm from the Division 44 South Dino's and I've been so excited meeting you all. And with that, as follows is my board report.

Newsletters

Until the term ends, I will create newsletters recapping **service, recognition, and other updates** throughout the district. They will be posted on the 1st of every month on Issuu and on the Cyberkey. On June 1st, I will post our first newsletter on Issuu and the Cyberkey which I have been working on this past month. Starting with the July Issue, LT members will be required to submit spreads for each newsletter in the color of their committee to make them easily distinguishable.

Submissions

On the 1st of each month, I will send an email reminding LT members about their submissions. The deadline for their newsletter spread submissions is on the **20th of each month at 6 PM**. By the request of both Mr. Roberson and I, these spreads must be approved by the appropriate committee mentor BEFORE submitting. Articles and Visuals are due on the **15th of each month at 6 PM**. Division Newsletters are due on the **20th of each month at 6 PM**. Both of these submissions may be submitted by either the DNE or LTG. For Articles and Visuals, please submit a **minimum** of 3 articles and 3 visuals. I will start cumulative tracking with June submissions. Finally, I'll also be sending out an email to the District Board regarding submissions along with the instructions on how to submit. I am also putting some reinforcements on extensions. The extension has to be requested a day before the deadline, and there will be a limit of 4 extensions throughout your whole term.

Promotion

The flyer for the District Newsletter will be posted on CNH's Instagram and will be sent through email. In the email, it will also include a Google Slide that advertises the Newsletter so that club officers can copy and paste it into their meeting slides. Please also promote the District Newsletter on your Division's social media and at your DCMs. Promotion of the District Newsletter is also **required** to be in your division newsletters.

Communication

In order to get the most participation in newsletter submissions from all committees, I will be discussing with each chair ideas that they can include in their submissions that are time relevant. Along with that, I'll be giving out reminders to all chairs about their upcoming submissions at least once per month BEFORE they are due.

And that concludes my board report, thank you.

District Technology Editor

Provided by District Technology Editor Vera Faith Del Rio

Buzz buzz beez! I hope you're having a great SBTC so far! My name is Vera Faith Del Rio from Region 9, Division 26 South, and I'm so excited to serve as your District Technology Editor for the 2024-2025 term. Here is my very first board report!

Cyberkey Analytics

Below are the Cyberkey Analytics from the past 90 days. This includes the top three pages viewed, which device the Cyberkey was accessed on, and the top three referring sites.

Top three pages:

- Divisions
 - 1,833 views
- Meet the District Board
 - 1,469 views
- District Leadership Team
 - 1,326 views

Platform/device access:

- Mobile
 - 3,897 users
- Desktop
 - 3,570 users
- Tablet
 - 77 users

Site refers:

- Google:
 - 3,070 users
- Instagram:
 - 940 users
- Bing:
 - 96 users

District Technology Team

Finally, the District Technology Team application was finalized by Mr.Chang, and posted on May 23rd, 2024. The District Visual Media Team application was simultaneously posted as well. Applications will be due on June 9th, and new team members will be notified of the results shortly after interviews are finished. DVME Cassie Nguyen and I will also be answering any application questions on June 2nd on the CNH Instagram. Please be sure to encourage the members of your division to apply for the District Tech Team if they are interested in expanding their skills in web design and becoming more involved with the CNH District!

Thank you! Feel free to contact me if you have any other questions, comments, or concerns!

District Visual Media Editor

Provided by District Visual Media Editor Cassie Nguyen

What's Poppin' District Board! My name is Cassie Nguyen, I'm a division 27 south koifish, and I proudly serve as your District Visual Media Editor for the 2024-2025 term. The following is my District Board Report.

PREVIOUS POSTED VIDEOS

Earlier this week, I posted the 1st place Club Video from DCON to our Instagram page @cnh_keyclub. Additionally, I posted our 24-25 executive introduction video to our Instagram and YouTube channel.

VISUAL MEDIA TEAM APPLICATIONS

In regards to the District Visual Media Team who are involved in producing videos and art for the district, I released applications on Instagram last Wednesday on May 23. For both DVMT and DTT applications, the due date will be June 9th. DTT Faith Del Rio and I will be replying to questions about the application and the team through Instagram stories using the Q&A stickers on June 2nd. Please encourage your divisions to apply for DVMT! It's a great opportunity to bond with other creative people and also get to learn more about the District as a whole.

WHAT'S POPPIN' EPISODES

EPISODE 1 - DISTRICT GOALS + MEET THE LT

The first episode of What's Poppin' is planned to be released in August on the CNH Youtube channel. In this video, the District Leadership Team and Execs will be officially introduced to CNH Key Club members by answering a series of questions related to their role and responsibilities.

EPISODE 2 - MEET THE DISTRICT BOARD

In the second episode of What's Poppin, the District Board including LTGs will be formally introduced by region. In the video, DB members will be represented by their region hand signals.

These 2 episodes of What's Poppin' are currently in production and I have been filming them during SBTC.

Inside the Hive:

Furthermore, I've decided to relaunch the Inside the Hive vlog series to foster more connection and understanding among Key Clubbers, so I also sent out an email requesting everyone to submit videos about your SBTC experience.

District Visual Media Editor - continued

Provided by District Visual Media Editor Cassie Nguyen

TIKTOK/REELS

I aim to continue short form media this term, so I sent out an email about how to submit the TikTok/Reels. All TikTok's filmed at SBTC are recommended to be submitted on June 2nd, 2024, but they will be accepted on a rolling basis. It's recommended that you shoot some videos to give viewers the opportunity to see how inclusive Key Club can be!

YOUTUBE & INSTAGRAM ANALYTICS

YOUTUBE

- We currently have 1,162 subscribers on Youtube which means we gained about 14 last term. I hope to further increase our Youtube following by producing more content promoting the socials we have.
- Within the past 28 days, our channel got 1,298 views with the majority of views coming from the District Farewell and Parody video at 452 views.

INSTAGRAM

- We currently have 10,784 followers.
- Within the last month, we reached 15,000 accounts with 20.7% being followers and 79.3% being non-followers.

TIKTOK

- Within the past 28 days we got 497 views on our TikToks
- Many people who look for us on TikTok search for the term "Key Club Project Ideas". There has also been a general discussion regarding how we can retain club activity in order to support the spirit of community service as well as reach our district goals. Consequently, I have been discussing with the Digi-Bees on ways we can inspire clubs to participate in more service activities.

Be sure to let me know if you have any questions or concerns! I hope you all have an amazing time at SBTC. Thank you for listening to my report and be sure to continue supporting CNH media!

Communications & Marketing

Provided by Communications & Marketing Chair Isabelle Schinzing

What's Buzzin' District Board?!

My name is Isabelle Schinzing and I proudly serve as your Communications and Marketing Chair for this term! I am a rising senior from Division 23 Yetis in Northern Nevada and I hope you are all having a wonderful time at Spring Board thus far. With that being said, the following is my board report.

Communication

Since my appointment as the Communication & Marketing chair I have gotten the opportunity to work with the District Editors and Communications & Marketing Mentor, Mr. Chang, to continue the Leadership Team Digital Media Request Form. This form is here to establish an organized system of digital media requests from the Committee Chairs and Executives. We are currently in the process of reviewing and revising the form for this term.

Secretary Appointment & Committee Meeting

In preparation for the first committee meeting I sent out Committee Secretary Applications. Upon reviewing the applications, Division 26 South Lieutenant Governor, Katie To, has been appointed as committee secretary.

As for the content of the committee meeting we established a monthly meeting schedule of the first Sunday of each month, at 8 PM PST/5 PM HST. Additionally, a google chats group was created for formal committee updates. Lastly, we began discussing the future of CM's promotional plans. With this discussion the committee concluded a larger emphasis on Key Club's meaningful local service and highlighting the various leadership opportunities would be beneficial for reshaping the image of Key Club. As a result, these ideas will be considered when planning for an effective Join Our Hive Campaign this term.

Closing Remarks

Thank you and that is the end of my board report. I am excited to see what this term has in store for everyone, and please feel free to contact me if you have any questions regarding promotion or marketing!

District Convention

Provided by District Convention Chair Tristan Decious

What's the buzz, CNH?

My name is Tristan Decious and I am more than honored to serve you as your District Convention Chair for the 2024-2025 term. I hope you all are doing well, and enjoying Spring Board so far! From my first Spirit Social as a D8 Baller, I always knew I wanted to make a difference in our communities, one chant at a time. Without further ado, I will now present my district board report:

Communication

An introduction email was sent out to the DCON Committee on May 19th, which included my introduction, the committee secretary application, a personal information form to share basic knowledge and learn about one another, and committee directives where they had to familiarize themselves with the tasks and expectations; individual tasks and lists along with agendas will be put into a Google Classroom and automatically made into files for Google Drive and scheduled on Google Calendar. Finally, along with the informational email and Classroom addition, a group chat with committee members and mentors has also been created for quick communication.

Committee Secretary Appointment

As I sent out my secretary applications, I received so many amazing implementations that can be put in place for DCON. Along with that, I witnessed skills and determination that I could only dream of. After careful consideration of all applications from my mentor, Ms. Watson, and I, I would like to formally appoint **Division 19 North Lieutenant Governor, Corey Umamoto** as the DCON Committee Secretary! I am positive he will be an amazing secretary and show true dedication to DCON as well as CNH as a whole.

First Committee Meeting

The DCON Committee's first meeting occurred on Friday, May 24th, 2024 at 9 P.M. with guests Mr. Chan, Mr. Screechfield, Governor Austin, and Ms. Santee. We started off with an icebreaker to lighten the mood, but quickly got to business, focusing our efforts on familiarizing the Main and Committee Directives, Subcommittee assignments, Google Classroom usage, and brainstorming for DCON 2025 with input from our DCON 2024 survey!

Closing Remarks

As we wrap ourselves into this TANGLED term, I am absolutely thrilled for the journey ahead making DCON an amazing experience from the member to district level! I look forward to working alongside my wonderful committee, mentors, and every one of you throughout this term, being TANGLED with Service! Thank you!

Kiwanis Family and Foundation

Provided by Kiwanis Family and Foundation Chair Leya Wu

Buzz Buzz Bees! My name is Leya Wu and I proudly serve as your Kiwanis Family and Foundation Chair for the 2024-2025 term. The following is my board report:

Committee Communication

An introductory email was sent out to the committee covering committee directives, committee secretary applications, an introduction form, and the first meeting agenda. I established communication through messenger, email, google classroom, and instagram. After familiarizing ourselves with each other through a series of ice breakers, I began the topics of discussion for the meeting. We established our monthly meeting time to be the last Tuesday of every month at 8 pm PST. I also informed the committee of T shirt designs due in June and general expectations for the term.

Committee Secretary

After careful consideration, D19S Lieutenant Governor Emi Do was appointed as committee Secretary and took meeting minutes at our first committee meeting yesterday night.

Directives/Goals

Committee members reviewed the 2024-2025 committee directives before our meeting so that we would all be on the same page. I went over the KFF Term Overview and reviewed basic plans and directives. As a committee, we discussed new goals and ideas to implement as well as the continuation of goals and initiatives from the previous terms. We agreed to focus on bridging the gap between the relationships of the various branches of the Kiwanis Family and expanding on resources and educational material that are promoted. I went over tasks that would be required of the committee in the upcoming months and I opened the discussion for everyone to ask questions and comments regarding the tasks, plans, directives, and more.

Subcommittees

We agreed to separate the committee into 3 sub committees that would rotate quarterly so members can collaborate with new people in the committee and work on different tasks throughout the term. We agreed on the sub committees:

Charities/Scholarships/Grants, Kiwanis Joint Activities, and Map/Calendar/Publicity. These subcommittees will be made up of 3-4 LTGs that will be responsible for brainstorming, educating, promoting, and carrying out various tasks and committee directives. Each subcommittee will have their own work but will also need to collaborate with other subcommittees to complete certain tasks.

This concludes my board report and I hope you all have an amazing time here at SBTC!

Membership Development and Education

Provided by Membership Education and Development Chair Rachel An

What's Buzzin District Board!

My name is Rachel An and I proudly serve you all as the Membership Development & Education Chair for the 2024-2025 Key Club term. I hope you all had an amazing first day and are all excited to see what is in store for today. The following is my board report for our Spring Board Training Conference:

Secretary Appointment

After careful deliberation and review, Devin Le of D30S has been appointed as secretary for the MDE committee.

First Committee Meeting

During our first committee meeting, we went over the following :

- Directives of the year, which included the overview of the year, along with going in-depth on the goals for the first quarter.
- We also selected our official committee meeting time and date. As a committee, we decided that we will be holding our monthly committee meetings on the third Wednesday of each month at 9 PM PST.
- Along with that, we went over the tasks that committee members would be expected to complete in the months that follow, which included revising the OTC presentations and creating scripts and videos for the Spotlight on Education Program.
- We then discussed the process of Committee t-shirts and what to expect, along with selecting designs as well. Ultimately, four Lt. Governors volunteered to create designs for the committee t-shirt, in which we will discuss the details of the design the days following the training conference.
- Following this, we went on to discuss how the committee would like their tasks sent out and submitted, and the majority voted on Google Classroom in terms of receiving and submitting committee tasks.
- To conclude the meeting, the MDE committee participated in a Kahoot focused on getting to know each of the Lt. Governors within the committee better.

Closing Remarks

I am looking forward to working with my committee members, MDE mentor Ms. Keppeler, and the rest of the District Board to develop our membership and educate members about Key Club. As always if you have any questions, comments, or concerns, feel free to reach out to me!

Thank you.

Membership Growth

Provided by Membership Growth Chair Amelia Gaspar

What's buzzing Busy Bees!

I hope you are all having a wonderful time at Spring Board so far and are creating lasting memories. I look forward to seeing everyone's Instagram recap stories and meeting you if I haven't had the chance to do so already. My name is Amelia Gaspar and I have the honor of serving you all as your Membership Growth chair for the 2024-2025 term. I am from the Division 7 West Ghosts and Sweet Region 16 team. The following is my first board report of the term:

Committee Secretary

In order to start the term off strong and organized, committee secretary applications were released to Membership Growth. I am pleased to report that the committee secretary for this term is Division 7 West's Lieutenant Governor Vanessa Quon. I value her willingness to commit to this position and am confident she will do a fantastic job.

Committee Directives

Before meeting, each committee member was tasked with reviewing the committee directives. During the meeting, a deeper discussion regarding the directives was held. Together we brainstormed possible actions we could take as a committee to cater to these directives. Furthermore, based on the efficiency of last year's committee division, three subcommittees were offered to the members of MG. Strategic planning will specialize in data collection and analysis, materials will spearhead any manual or other digital resource creation, and outreach & marketing will be in charge of communication and promoting resources to the district. As the term progresses, the subcommittees will be expanded on to fit the specific goals for this term.

Closing

I am beyond excited to work with Ms. Kendrick and everyone on MG! If anyone ever has any questions, please do not hesitate to reach out. This concludes my board report, thank you!

Membership Recognition

Provided by Membership Recognition Chair Sarah Ganiko

Introduction

Aloha NewBees! My name is Sarah Ganiko and I proudly serve as your Member Recognition Chair. I am from Division 22 Komohana in Region 18 and I hope you are all having a wonderful time at Spring Board Training Conference! The following is my first board report:

Communication

Leading up to Spring Board Training Conference, an introductory email was sent to the Member Recognition committee which included a questionnaire form, committee secretary application, our meeting agenda, and tasks committee members were required to complete prior to SBTC. A Google Classroom has been created to make announcements, assign tasks, and provide materials. The committee's first meeting was held yesterday where we went over committee goals and directives for the term, established the date and time of our future committee meetings, and discussed potential plans for this term. Monthly meetings will take place on the last Tuesday of each month at 4:00 PM HST/7:00 PM PST.

Secretary Appointment

After careful review of submitted applications, Division 47 Lieutenant Governor Irene Kim was appointed as our committee secretary.

Directives and Goals

Directives were sent by the district executives and have been read by the member recognition committee. Necessary changes have been noted and will be sent to the district executives soon. The committee reviewed last year's contest results and set goals for this term. We also reviewed last year's member recognition committee's promotion strategies and discussed new marketing strategies to utilize this year to increase the quantity and quality of submissions.

Contests

Upon reviewing contest results, the committee took time to discuss potential causes for the low quality of submissions and have shared what could be done to resolve common obstacles in the submission process. The committee has discussed new resolutions, such as consistent communication between committee members and their Region Assignments. Lieutenant Governors will be given a number of contest guidelines to revise so updated ones can be accessed on the CNH Cyberkey by Summer Board Training Conference.

Region Assignments

Each Lieutenant Governor in the committee has been assigned and asked to send an introductory email to multiple regions. They will be expected to communicate and relay information regarding member recognition on a monthly basis.

Closing

On behalf of the Member Recognition Committee, we are excited to get started on contest guidelines and hope that you encourage your members to participate in CNH's recognition programs. This concludes my first board report, thank you!

Policy, International Business, and Elections

Provided by Policy, International Business, and Elections Chair Carolyn Kao

What's Buzzin' CNH!

My name is Carolyn Kao and I am honored to serve as your Policy, International Business, and Elections Chair for the 2024-2025 term! I am from Division 34 South in Region 17, and I'm so excited to see all of you here at our first training conference of the year. With that, the following is my first board report.

Committee Communication

An introductory email was sent to the PIE Committee on May 20th, which included a personal introduction, the committee secretary application, and a spreadsheet to share basic information and learn about each other. An additional email containing the May Committee Meeting Agenda and Committee Directives was also provided.

Committee Secretary

After careful review of a handful of applications for the role, PIE Mentor Erinn and I have appointed Saorise Hansen from Division 26N to serve as the Committee Secretary for this term. Congratulations New-BEE!

First Committee Meeting

At the committee's first meeting yesterday night, we introduced each member of the committee, reviewed the Committee Directives and year overview, and discussed the task preferences and skills of each committee member so future tasks can be delegated appropriately. After discussion at our first meeting, some of our committee goals are:

- Increase accessibility and awareness of our district policies and bylaws on the club level, specifically in regards to club elections and policy and bylaw proposals
- Educate clubs on the importance of early delegate registration and how they can actively participate in House of Delegates at DCON
- Directly involve members with Key Club International by promoting specific KCI initiatives like Schoolhouse and the Global Leadership Certificate Program

Additionally, committee meetings have been established to occur on the first Monday of every month, beginning at 7:00PM PST over Zoom.

District Policy Manual

For the month of June, the PIE Committee will focus on revisiting and updating the CNH Policy Manual. Please note that the 2022-2023 version of the Policy Manual is currently published on the CyberKey, as the most recently updated version from last term is still pending final approval. However, this year's committee will be reviewing the current version to improve clarity and content. Later in the term, the committee will also be revising the CNH District Bylaws & Policies Reference Guide, which will act as a resource for members to find policies in simple and easy to understand language.

Closing Remarks

As we enter this new term, I am beyond excited to see what we will accomplish together as we continue to build on the foundations set by our predecessors and push CNH to flourish. I look forward to working alongside the PIE Committee, PIE Mentor Erinn, and each and every one of you. Thank you.

Service Projects

Provided by Service Projects Chair Alice Sar

What's Buzzin' Newbees!

My name is Alice Sar and I proudly serve as your Service Projects Chair for the 2024-2025 term. Without further ado, the following is my Board Report.

Communication:

On May 20th, an introductory email was sent out with a personal introduction, the Committee Secretary application, and the agenda for our first committee meeting. Communication has been initiated through our email reflector group and Instagram group chat. These platforms will continue to be in use throughout the term. First committee tasks were sent out May 24th, and follow ups will continue to be completed throughout the next few days.

Secretary Appointment:

After careful review and consideration, Ivy Chieng of Division 13 West has been appointed as SP Committee Secretary. Congratulations Ivy, I'm so excited to work with you!

Directives and Goals:

After discussing with the SP Committee and my mentor, Mr. Ridnor, we've decided that our main focus this term will be to promote the Service Projects resources available on the Cyberkey. We also plan on individualized action plans for each Division to increase their service hours and their impact on their communities, which will be accomplished through region assignments and consistent communication with each Lieutenant Governor on District Board.

Other initiatives such as the Spotlight on Service Program and Servetember will continue to exist and be pushed out. Our main focus is to refocus on service. We want to truly emphasize that, at our core, Key Club is a service club. We are working to create a set timeline to accomplish all of these goals.

First Committee Meeting:

Our first committee meeting took place on Wednesday, May 22nd, at 7PM, virtually via Zoom. The meeting agenda was sent out in advance. During the meeting, we discussed goals and directives for the term, Additionally, we set a monthly day for our committee meetings, and a monthly deadline for tasks.

Closing Remarks

I am beyond excited to work with the Service Projects Committee, my lovely mentor, Mr. Ridnor, and all of you this term. I hope you all enjoy the rest of Spring Board Training Conference! Just a piece of advice, cherish every moment you have with this team, because in the blink of an eye it'll be DCON 2025. I can't wait to see all of the incredible things we accomplish. This concludes my first board report. Thank you.

Approval of Reports

RESOLVED: That the CNH Board approves all executive, appointed, and committee reports
[M: Sydney Duong, D23 LTG | S: Jonathan Adler, D28E LTG, PASSED]

Approval of LTG Appointments

RESOLVED: That the CNH Board approves all executive, appointed, and committee reports
[M: Angie Zenteno, D37W LTG | S: Anthony Ludegna, D36N LTG, PASSED]

SAA Coordinator Appointment: D13N Anna Tamayo

RESOLVED: That the CNH Board approves the amended DCON 2025 Budget
[M: Corey Umamoto, D19N LTG | S: Lili Stukas, D08E LTG, PASSED]

Approval of CNH District Budget 2024-2025

RESOLVED: That the CNH Board approves the CNH District Budget for the 24-25 Term
[M: Jonathan Adler, D28E LTG | S: Tyler Moran, D28S LTG, PASSED]

Approval of PTP Threshold & YES! Initiative Donations

RESOLVED: That the CNH Board approves the PTP/YES! Initiative Donations
[M: Corey Umamoto, D19N LTG | S: Jordin Sasha Danaram, D16N LTG, PASSED]

Approval of River City Key Club Realignment

RESOLVED: That the CNH Board approves the River City Key Club Realignment from D07W to D07N
[M: Manya Kumar, D20 LTG | S: Ashley Kim, D44N LTG, PASSED]

Endorsement of Matthew Hun for Key Club International Vice President

RESOLVED: That the CNH Board allows Matthew Hun to run for Vice President
[M: Tyler Moran, D28S LTG | S: Ariel Yeater, D28W LTG, PASSED]

- Following speech, caucus, and voice vote, Matthew Hun was unanimously nominated

Kiwanis Realignment Discussion

ICON Dues Adjustment Discussion

Motion to Adjourn

RESOLVED: That the CNH Board moves to adjourn the District Board Meeting
[M: Devin Le, D30S LTG, PASSED]

MEETING ADJOURNED AT 12:47 PM PDT

Respectfully Submitted By:



Tak Nishida
District Secretary
2024-2025



Austin Alves
District Governor
2024-2025



Geoff Tobias
District Administrator
2024-2025

APPENDIX A: ATTENDANCE

Attendance for this Board meeting was completed by District Secretary Tak Nishida

EXECUTIVE COMMITTEE

DISTRICT GOVERNOR Austin Alves
DISTRICT SECRETARY Tak Nishida
DISTRICT TREASURER Elizabeth Gilmore
DISTRICT ADMINISTRATOR Geoff Tobias

LIEUTENANT GOVERNORS

DIVISION 2 NORTH Alex Zhao Chen
DIVISION 2 SOUTH Emily Nguyen
DIVISION 3 NORTH Samantha Sabinas
DIVISION 3 SOUTH Jacklyn Song
DIVISION 4 CENTRAL Ian Encarnacion
DIVISION 4 EAST Serena Zhang
DIVISION 4 NORTH Kyle Nguyen
DIVISION 4 SOUTH Sabrina Tran
DIVISION 4 WEST Josh Chang
DIVISION 5 NORTH Shaianne Relucio
DIVISION 5 SOUTH Haley Alberto
DIVISION 7 NORTH Katelynn Nguyen
DIVISION 7 SOUTH Kaylie Estonilo
DIVISION 7 WEST Vanessa Quon
DIVISION 8 EAST Lili Stukas
DIVISION 8 WEST Michelle Han
DIVISION 10 NORTH Brandon Yan
DIVISION 10 SOUTH Oralee Tran
DIVISION 11 Lily Nock
DIVISION 12 EAST Jackie Wei
DIVISION 12 SOUTH Natalie Do
DIVISION 12 WEST Hillary Mai
DIVISION 13 NORTH Anna Tamayo
DIVISION 13 SOUTH Lukas Minkevich
DIVISION 13 WEST Ivy Chieng
DIVISION 14 Prabhleen Kour
DIVISION 15 EAST Joannah Silvestre
DIVISION 15 NORTH Kaori Delacruz
DIVISION 15 SOUTH Charlize Lin
DIVISION 15 WEST Sienna Villalobos
DIVISION 16 EAST David Lara
DIVISION 16 NORTH Jordin Sasha Danaram
DIVISION 16 OASIS Aaron Limb
DIVISION 16 SOUTH Emma Enriquez
DIVISION 16 WEST Taya Sangkhae
DIVISION 18 Melquisedec Uribe
DIVISION 19 NORTH Corey Umamoto
DIVISION 19 SOUTH Emi Do
DIVISION 20 Manya Kumar
DIVISION 21 East Jared Santos
DIVISION 21 West Leah Vickery

DIVISION 22 HIKINA Tamara Lum
DIVISION 22 KOMOHANA Rylen Talaro
DIVISION 22 MAKAI Malakai Keawe-Correa
DIVISION 23 Sydney Duong
DIVISION 24/29 Ruben Rosales Solano
DIVISION 26 NORTH Saoirse Hansen
DIVISION 26 SOUTH Katie To
DIVISION 27 NORTH Addis Dzebic
DIVISION 27 SOUTH Michael Angelo Tolentino
DIVISION 28 EAST Jonathon Adler
DIVISION 28 NORTH Alexis Pamintuan
DIVISION 28 SOUTH Tyler Moran
DIVISION 28 WEST Ariel Yeater
DIVISION 30 NORTH Kaitlyn Zhang
DIVISION 30 SOUTH Devin Le
DIVISION 31 Savina Jabbo
DIVISION 32 Joanna-Thi Phung
DIVISION 33 Ceana Sierra
DIVISION 34 CENTRAL Melody Chen
DIVISION 34 NORTH Rico Tan Chen
DIVISION 34 SOUTH Joey Choi
DIVISION 35 EAST Jackie Lin
DIVISION 35 WEST Isabella Cardenas
DIVISION 36 EAST Kayla Pham
DIVISION 36 NORTH Anthony Ludegna
DIVISION 36 WEST Evan Santiago
DIVISION 37 EAST Angelina Tran
DIVISION 37 NORTH Dante Nguyen
DIVISION 37 SOUTH Sabina Pedido
DIVISION 37 WEST Angela Zenteno
DIVISION 39 Autumn Boulden
DIVISION 42 EAST Suzy Youn
DIVISION 42 WEST Isabella Wedemeyer
DIVISION 43 Jenika Francisco
DIVISION 44 NORTH Ashley Kim
DIVISION 44 SOUTH Aaron Dang
DIVISION 44 WEST Jasmine Yosef
DIVISION 45 Avalyn Zigenis
DIVISION 46 NORTH Aarushi Vyas
DIVISION 46 SOUTH Michelle Cisneros
DIVISION 47 Irene Kim

APPOINTED BOARD

DISTRICT NEWS EDITOR Nia Danelia
DISTRICT TECHNOLOGY EDITOR Vera Faith Del Rio
DISTRICT VISUAL MEDIA EDITOR Cassie Nguyen
COMMUNICATIONS AND MARKETING Isabelle Schinzing
DISTRICT CONVENTION Tristan Decious
KIWANIS FAMILY & FOUNDATION Leya Wu
MEMBERSHIP DEVELOPMENT & EDUCATION Rachel An
MEMBERSHIP GROWTH Amelia Gaspar
MEMBER RECOGNITION Sarah Ganiko
POLICY, INTERNATIONAL BUSINESS, & ELECTIONS Carolyn Kao
SERVICE PROJECTS Alice Sar

KIWANIS COMMITTEE

DISTRICT ADMINISTRATOR Geoff Tobias*
ASSISTANT ADMINISTRATOR Marshall Roberson*
ASSISTANT ADMINISTRATOR Patricia Larrigan*
SPECIAL ASSISTANT Marek LeBlanc
SPECIAL ASSISTANT Pete Ballew
DISTRICT SLP DIRECTOR Timothy Cuning
REGION 1 Lisa Watson*
REGION 1 Erika Keppeler*
REGION 3 Kathy Kendrick*
REGION 3 Brian Lai
REGION 4 Interim support by Marek LeBlanc
REGION 5 Hanna Santee*
REGION 6 Marshall Roberson
REGION 7 Doug Ridnor*
REGION 7 Patricia Larrigan
REGION 8 Elsie Nash
REGION 8 Greg Ronkainen

REGION 9 Victor Chan*
REGION 9 Kent Screechfield
REGION 10 Interim support by Patricia Larrigan
REGION 11 Carole Farris*
REGION 12 Anna Kanbara
REGION 13 Lon Salgren
REGION 14 Ayshea Burroughs
REGION 15 Interim Support by Victor Chan and Kent Screechfield
REGION 16 Bruce Mercado*
REGION 16 Nikko Galanosa
REGION 17 Carissa Yen*
REGION 17 Erinn Wong*
REGION 18 Charlene Masuhara*
REGION 18 Joshua Chang*

*Signifies an Executive/Chair/Editor Mentor

GUESTS

CNH KIWANIS GOVERNOR Carol Farris
CNH KIWANIS GOVERNOR-ELECT Doug Frost
EXECUTIVE DIRECTOR OF CNH KIWANIS Mark McDonald
DISTRICT SLP DIRECTOR | Tim Cuning
SAN GABRIEL KIWANIS CLUB | **D10 KIWANIS LTG** Pat Foltyn
GREEN VALLEY KIWANIS CLUB | James Santee
CNH Children's Fund President-Elect | Bob Larsen
Division 24/29 Kiwanian | Brent Wingett

APPENDIX B: CNH DISTRICT BUDGET

Budget was formulated and presented by District Treasurer Elizabeth Gilmore

		2024-2025 Budget
CASH RECEIPTS		
10.401.0	District Per Capita (29,000 x \$6) 2024-2025	\$174,000.00
10.404	District Sales Items (CNH Pins & Advisor Shirts)	\$7,500.00
10.420.0	Fund Raising Events	
10.421.0	Fall Rally South Income	\$0.00
	Fall Rally South Expense	\$0.00
	Total Fall Rally South	\$0.00
10.422.0	Fall Rally North Income	\$0.00
	Fall Rally North Expense	\$0.00
	Total Fall Rally North	\$0.00
10.423.0	PTP Fund Raising (Ribbons & Buttons)	
10.423.1	PTP Fund Raising Income (Ribbons & Buttons)	\$0.00
10.423.2	PTP Fund Raising Expense (Ribbons & Buttons)	\$0.00
	Total PTP Fund Raising (Ribbons & Buttons)	\$0.00
10.425.0	PTP Contributions	\$0.00
10.430.0	YES! Contributions	
10.420.0	Total Fund Raising Events	\$0.00
10.440.00	Investment Income	
10.440.10	Interest Income	\$0.00
10.440.20	Dividend Income	\$0.00
10.440.30	Unrealized Loss/Gain	\$0.00
10.440.00	Total Investment Income	\$3,500.00
	Kiwanis Support	
	Total General Fund Receipts	\$185,000.00
DISBURSEMENTS		
<i>Administrative</i>		
10.520.0	District Sales Items Cost (CNH Pins & Advisor Shirts)	\$5,000.00
10.540.0	Credit Card Service Fees	\$50.00
10.541.0	Computer Software, Small Equipment	\$2,500.00
10.542.02	Telephone	\$1,500.00
10.542.01	Web Conferencing	\$0.00
10.544.0	Office Supplies	\$250.00
10.545.0	Web Site Maintenance	\$0.00
10.546.0	Postage & Shipping	\$250.00
10.548.0	Printing	\$1,500.00
10.549.0	Professional Fees-Merrill Lynch	\$150.00
10.566.0	Annual Audit	\$1,500.00
10.579.0	Bank Fees-Cash Short/Over	\$0.00
10.585.0	Bad Debt	\$0.00
10.699.03	Service Leadership Department Expense	\$92,700.00
	Total Administrative	\$105,400.00

APPENDIX B: CNH DISTRICT BUDGET

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		2024-2025 Budget
	<i>Officer & Board</i>	
10.582.0	Governor Travel & Administrative	\$4,000.00
10.591.0	Secretary Travel & Administrative	\$3,000.00
10.592.0	Treasurer Travel & Administrative	\$2,000.00
10.595.01	RTC Travel Leadership Team	\$1,500.00
10.596.0	Exec. Board Training	\$1,000.00
10.597.03	Int'l Convention Travel Support for Region Advisors	\$3,000.00
	Int'l Convention Support for Lietuenant Governors	\$1,000.00
10.597.05	Hawaii Travel Support (to Dist. Conv.)	\$2,900.00
10.598.0	Key Leader Scholarships (10 per camp x's \$35.00)	\$1,400.00
10.599	Board Gift to Governor	\$150.00
	Travel & Expense Div. 2-47	\$36,950.00
10.650.0	LTG Reserve for New & Reactivated Clubs	\$1,000.00
10.651.0	Board Meeting Expenses	\$500.00
	Total Officer & Board	\$58,400.00
	<i>Committee Expense</i>	
10.685.0	Prada Scholarship	\$500.00
10.695.01	Comm. & Marketing	\$300.00
10.696.0	Convention Chair	\$300.00
10.693.0	Kiwanis Family & Foundation	\$300.00
10.691.0	MD&E Chair	\$300.00
10.688.0	Membership Growth	\$300.00
10.694.0	Membership Recognition	\$300.00
10.697	News Editor	\$300.00
10.692.0	P.I.E. Chair	\$300.00
10.697.03	District Visual Media Editor	\$300.00
10.690.0	Service Project Chair	\$300.00
10.697.01	Tech. Editor	\$300.00
	Strategic Planning Chair	\$0.00
10.698	Miscellaneous Expense	\$0.00
10.699.01	Kiwanis Committee Reimbursement	\$8,500.00
10.699.05	Foundation Training Funds Reimb.	\$5,000.00
	Total Committee Expense	\$17,300.00
	Total Disbursements	\$181,100.00
	Net Budgeted Revenue over (Expense)	\$3,900.00

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	<i>Lt. Governor's Travel & Office</i>	
10.602.0	Division 2 North	\$400.00
10.602.01	Division 2 South	\$400.00
10.603.0	Division 3 North	\$300.00
10.603.01	Division 3 South	\$300.00
10.604.03	Division 4 Central	\$500.00
10.604.0	Division 4 East	\$600.00
10.604.02	Division 4 North	\$550.00
10.604.04	Division 4 South	\$450.00
10.604.01	Division 4 West	\$550.00
10.605.0	Division 5 North	\$350.00
10.605.01	Division 5 South	\$350.00
10.607.0	Division 7 North	\$250.00
10.607.01	Division 7 South	\$500.00
10.607.02	Division 7 West	\$300.00
10.608.0	Division 8 East	\$400.00
10.608.01	Division 8 West	\$350.00
10.610.0	Division 10 North	\$250.00
10.610.01	Division 10 South	\$400.00
10.611.0	Division 11	\$600.00
10.612.01	Division 12 East	\$500.00
10.612.02	Division 12 South	\$550.00
10.612.0	Division 12 West	\$550.00
10.613.0	Division 13 North	\$650.00
10.613.01	Division 13 South	\$500.00
10.613.03	Division 13 West	\$600.00
10.614.0	Division 14	\$450.00
10.615.01	Division 15 East	\$450.00
10.615.02	Division 15 North	\$400.00
10.615.03	Division 15 South	\$300.00
10.615.04	Division 15 West	\$250.00
10.616.03	Division 16 East	\$450.00
10.616.0	Division 16 North	\$500.00
10.616.01	Division 16 South	\$350.00
10.616.04	Division 16 West	\$300.00
10.616.05	Division 16 Oasis	\$350.00
10.618.0	Division 18	\$650.00
10.619.01	Division 19 North	\$500.00
10.619.0	Division 19 South	\$700.00
10.620.0	Division 20	\$200.00
10.621.0	Division 21 East	\$350.00
10.621.01	Division 21 West	\$400.00
10.622.0	Division 22 H	\$350.00

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10.622.01	Division 22 K	\$600.00
10.622.02	Division 22 M	\$1,700.00
10.623.0	Division 23	\$500.00
10.624.0	Division 24/29	\$300.00
10.626.0	Division 26 North	\$600.00
10.626	Division 26 South	\$550.00
10.627.0	Division 27 North	\$550.00
10.627.01	Division 27 South	\$600.00
10.628.04	Division 28 East	\$500.00
10.628.02	Division 28 North	\$450.00
10.628.01	Division 28 South	\$450.00
10.628.03	Division 28 West	\$450.00
10.630.0	Division 30 North	\$550.00
10.630.01	Division 30 South	\$500.00
10.631.0	Division 31	\$450.00
10.632.0	Division 32	\$400.00
10.633.0	Division 33	\$150.00
10.634.0	Division 34 North	\$450.00
10.634.1	Division 34 South	\$500.00
10.634.2	Division 34 Central	\$350.00
10.635.0	Division 35 East	\$700.00
10.635.01	Division 35 West	\$700.00
10.636.0	Division 36 East	\$350.00
10.636.01	Division 36 North	\$200.00
10.636.02	Division 36 West	\$400.00
10.637.03	Division 37 East	\$400.00
10.637.02	Division 37 North	\$500.00
10.637.01	Division 37 South	\$250.00
10.637.04	Division 37 West	\$350.00
10.639.0	Division 39	\$450.00
10.642.0	Division 42 East	\$450.00
10.642.01	Division 42 West	\$350.00
10.643.0	Division 43	\$250.00
10.644.01	Division 44 North	\$450.00
10.644.02	Division 44 South	\$650.00
10.644.03	Division 44 West	\$550.00
10.645.0	Division 45	\$250.00
10.646.0	Division 46 North	\$350.00
10.646.01	Division 46 South	\$350.00
10.647.0	Division 47	\$300.00
	Total Lt. Gov. Travel & Office	\$36,950.00