



District Technology Editor Application | 2019-2020

Please read the information and directions on the right!

TERMS & CONDITIONS:

By submitting this application, I agree to fulfill the terms and conditions stated in the CNH District Leadership Team Service Agreement 2019-2020. This service agreement can be found on the CyberKey.

REGISTER:

Go to the CyberKey, go to "Member" section, then go to "Special Applications and Contests," and register as a candidate for this position.

APPLICATION OVERVIEW:

IDENTIFY THE POSITIONS

In your application, please specify the following on your first page:

- Full Name
- Club, Division, Region, Graduation Year
- Any Current Position (serving for the 2019-2020 term)
- Cell Phone Number & Text Capability | Home Phone Number
- Email

INTERNATIONAL CONVENTION

Although highly recommended, ICON attendance is not required. Will you be attending?

PROGRAMS & SKILLS

Identify the programs on your computer that you know how to use and your skill level.

PERSONAL REFERENCES

Please provide three personal references to be used for final recommendation purposes.

PROMPTS

1. Why are you applying for this position? Please explain.
2. Being on the District Board is very time-consuming. How do you plan to manage your time between school, family, friends, and your duties as the Technology Editor?
3. What experience do you have with web design? If so, what platforms have you used? Please provide specific examples that show your experience with web design (e.g. link to a website you have created).
4. What is your approach to maintain the CNH District's social media accounts? Please provide a step-by-step plan as to how you will maintain these accounts. How will you also ensure that SafeKey is promoted across all social media posts?
5. The CNH Cyberkey contains a large amount of information, but over the years it has become disorganized. How do you plan on rearranging the Cyberkey to update members on the most current information and to make most resources easier to find?

TECHNOLOGY ASSESSMENT

Provide in your application an assessment report of the current CNH Key Club District technology accounts.

TECHNOLOGY SAMPLES

Samples must be active links. Provide in your application write-ups describing your contributions and your level of expertise for all technology programs that are and/or may be utilized by the CNH District.

DESCRIPTION

The District Tech Editor is responsible for maintaining the CNH technology accounts; provide training and support on various technology topics; further develop the role of the Club Tech Editor; promote the proper use of graphic standards; adherence to copyright laws; and protection of the organization and its partners.

Before applying for this position, please ensure that you will be able to attend all Board training conferences and meetings.

DIRECTIONS

You must PDF your document with all the personal information and answers to the prompts requested on the application.

File name: DTE_YourName

PERSONAL REFERENCES

You are required to provide only three personal references, not letters. You need to provide their names, position, phone and email.

1. Adult (Faculty, Kiwanis, Region Advisor)
2. Club Leader
3. Division or District Leader

DEADLINE

The application is due by Saturday, May 4th, 2019 by 6:00 P.M.
No exceptions

SUBMISSION

File name: DTE_YourName

Email to: cnhkc.app@gmail.com

Subject: DTE | Your Name

INTERVIEW

If needed, a phone interview will be requested of personal references and/or the candidates and will be conducted by the Governor.

ONLINE REGISTRATION

IMPORTANT: Visit the CNH Cyberkey and register online as a candidate for this position.

DISCLAIMER

Submission of this application will allow the governor to consider your application for any other position. Please keep in mind that if you are appointed, you will be required to resign from any other positions that you may hold on the club, division, or district level.

Good luck! If you have any questions, please contact the District Governor at cnhkc.gov@gmail.com.