

WHAT ARE SERVICE AGREEMENTS?

Service Agreements are documents that hold club officers to higher standards of service, commitment, and cooperation with Division Lt. Governors and Kiwanis Sponsoring Clubs.

While service agreements are not mandatory, clubs are highly encouraged to adopt this resource. By having all club officer candidates sign these agreements prior to elections, it sets a foundation to ensure that the candidates are committing themselves to fulfilling their office duties if elected.

Each candidate will receive the service agreement that corresponds to the officer he/she is seeking. This must be completed and submitted with all the required signatures by a given deadline provided by the current club officers.

The content of the service agreement on the CNH CyberKey is not set in stone. Club officers may revise the duties and required information to fit the expectations of the individual club.

• **THE**
• **PURPOSE**

• **THE**
• **PROCESS**

• **THE**
• **CONTENT**

HOW TO **LOCATE** THE FILES:

cnhkeyclub.org > Officers > President and Vice President, Secretary, Treasurer, or Editor
[or cnhkeyclub.org](http://cnhkeyclub.org) > Resources > Forms [or](#) refer to one of the following links below:

WHAT IF A CLUB OFFICER DOES **NOT** PERFORM THE DUTIES OUTLINED IN THE SERVICE AGREEMENT?

The club board may refer to this as a reason for following the due process to remove the officer.

Have any questions?

Contact the Policy, International Business, & Elections Committee Chair at cnhkc.pie@gmail.com