

KEY CLUB

Running for Office at All Levels of KCI

Please do not print this document and help our district "Go Green." Thank you! :)

Club Level

Elections are to be held anytime during the month of February. Each election process varies from club to club at the discretion of the current club president. Usually, there is a speech, a caucusing session, and a vote by all the members. Whoever wins holds the title and the responsibilities of the position after District Convention. In the time between the elections and District Convention, the winning candidate of each position must be trained by the person currently holding the position.

Helpful Tips

- Ask the person holding the position you want about the duties and lifestyle of the position.
- Prepare reasons on why you want this position.
- Prepare reasons on how you will benefit the club.
- Study over Key Club facts and trivia.

District Level

Executive position (Governor, Secretary, Treasurer, and Bulletin Editor) elections are held in April during District Convention. Each candidate must abide by the requirements set by KCI International and by the CNH District regarding service hours and other forms that must be submitted. The District Governor candidate must attend a training conference with the District Administrator. In addition to this, each candidate must go onto the CNH CyberKey and follow all the steps under the tab "Running for Office" which is under the "Officers" list. Each candidate is also required to create a literature to explain their qualifications and why they want to be that position. At District Convention, each candidate must give a speech at least 8 times (depending on how many attendees there are). Later, there is a caucusing session in the House of Delegates. It is then when two delegates from each school vote on which candidates their school wants.

Lieutenant Governor elections are held in the month of February in their respective Divisions. To run for Lieutenant Governor, one must contact his or her current Lieutenant Governor. They then must follow all the steps under the tab "Running for Office" which is under the "Officers" list. On the day of the conclave (or elections), each candidate gives a formal speech in front of their Division. They then undergo a caucusing session. After all the candidates have gone, the delegates vote on which candidate they want as their Lieutenant Governor. Each school is allowed two delegates (or two votes), and over half of the schools in the Division must have representation there.

Helpful Tips

- Prepare a formal speech (sound confident and practice it a lot).
- Study Key Club facts and trivia.
- Be prepared to answer questions you haven't heard before and think quickly.
- Create a literature.
- Executive Position candidates: Attend Executives Training Conference (usually in February)
- Lieutenant Governor candidates: Attend Candidates Training Conference (usually in January)

International Level

International officer elections are held in July, during International Convention. Each candidate for International Office or Trustee must be endorsed by their own District. The candidates for endorsements are elected during DCON and prior to that, each person interested in running for International board must produce a literature. In addition to this, they must follow all the steps on the CNH Cyberkey under the tab "Running for Office", which is under the "Officers" list, before running for office. At International Convention, each position is chosen in the House of Delegates.

Helpful Tips

- Prepare a formal speech (sound confident and practice it a lot).
- Study Key Club facts and trivia.
- Be prepared to answer questions you haven't heard before and think quickly.
- Create a literature.