

APPLICATION | Graphics Department Editor

Please read information and directions on the right .

Duties

TERMS AND CONDITIONS

- I will be a Key Clubber in good standing and complete at least 50 hours of service.
- I will communicate effectively with committee members, advisors, executive officers, administrators, and the general membership.
- I will communicate with my mentor once a week.
- I will conduct purposeful and well-planned monthly committee meetings.
- I will promote all District and International service initiatives.
- I will attend all District Board Training Conferences and Meetings as identified by the District Governor.
- I will attend committee, Leadership Team, and Coordinator Team meetings as requested.
- I will work to complete all directives as established by the Governor as well as strive to go above and beyond in my duties.
- I will aide in providing resources, training materials, publications, and promotional materials.
- I will support the objects of the CNH District.
- I will serve the position on behalf of the members to the best of my ability.

By submitting this application, I agree to fulfill the terms and conditions as stated above and I acknowledge that these terms and conditions are subject to change.

Application Overview

REGISTER

Go to the CyberKey and register as a candidate for this position.

IDENTIFY THE POSITION

PERSONAL INFORMATION

Full Name
Division, Region, Club, Graduation Year
Any Current Position (serving for the 2017-2018 term)
Cell Phone Number & Text Capability | Home Phone Number
Email

INTERNATIONAL CONVENTION

Although highly recommended, ICON attendance is not required. Will you be attending?

PROGRAMS & SKILLS

Identify the programs on your computer that you know how to use and your skills

PERSONAL REFERENCES

Please provide three personal references to be used for final recommendation purposes.

PROMPTS

- 1] What do you already know about the Graphics Department Editor? Why are you applying for this position? Explain.
- 2] What leadership positions have you held in the past, both Key Club and non-Key Club related that will help you serve as a competent editor for our district? Please describe your responsibilities and experience in these positions and how you feel they have contributed to your leadership development.
- 3] An effective Editor requires a person who can plan ahead, take imitative, delegate tasks, and foster for future leaders. What personality traits and qualities do you have that will help ensure the successful completion of your work?
- 4] What is the Graphics Department? What is its importance? How do you plan to recruit members for the Graphics Department?

PUBLICATION SAMPLES

Samples must be in pdf. Send as a separate attachments using the following file names : GD_Name_Sample 1; GD_Name_Sample2; GD_Name_Sample3

- 1] Please create a sample logo or bee design of what you envision District graphics to look like. GD_Name_Sample1
- 2] Provide 2 samples of previously published (created) artwork. GD_Name_Sample2; GD_Name_Sample3

DESCRIPTION

The Graphics Department editor will lead the graphics department that promotes all District and International projects and initiatives through illustrations to be posted in newsletters and graphics to be spread throughout the District for members to be more invested into CNH Key Club. District Convention will be held in Reno, NV April, 13-15, 2018 for the general membership.

DIRECTIONS

You must PDF your document with all the personal information and answers to the prompts requested on the application. File name: GD_Your Name

PERSONAL REFERENCES

You are required to provide only three personal references, not letters. You need to provide their names, position, phone number and email.

1. Adult (faculty, Kiwanis, Region Advisor)
2. Club Leader
3. Division or District leader

DEADLINE

This application is due by Tuesday, May 2, 2017 by 6:00 pm. NO exceptions

SUBMISSION:

File name: GD_Your Name
Email to: cnhkc.app@gmail.com
Subject: GD | Your Name

INTERVIEW

You may be required to participate in an interview conducted by the District Governor and the Graphics Department Mentor.

ONLINE REGISTRATION

IMPORTANT: Visit the CNH CyberKey and register online as a candidate for this position.

DISCLAIMER:

Submission of this application will allow the governor to consider your application for any other position. Please keep in mind that if you get the position, you will be required to resign any other positions that you may hold on the club, division, or district level.

Good luck! If you have any questions, please contact the District Governor.