

CNH | KEY CLUB

APPLICATION | District Convention Chair

Please read information and directions on the right.

Duties

TERMS AND CONDITIONS

- I will be a Key Clubber in good standing and complete at least 50 hours of service.
- I will communicate with my mentor at least once a week.
- I will communicate effectively with committee members, advisors, executive officers, administrators, and the general membership.
- I will conduct purposeful and well-planned monthly committee meetings.
- I will be in contact with Mr. Hennings regarding the site, hotels, DJ and all contracts.
- I will attend all District Board Training Conferences and Meetings.
- I will attend Leadership Team meetings and conference calls.
- I will establish subcommittees to take care of registration, Governor's Ball, Old Board dinner, and any other subcommittees the committee deem necessary.
- I will work with the committee to complete all directives as established by the Governor and the committee as well as strive to go above and beyond in my duties.
- I will aide in providing convention materials, publications, and the registration site.
- I will support the objects of the CNH District.
- I will serve the position on behalf of the members to the best of my ability.

By submitting this application, I agree to fulfill the terms and conditions as stated above and I acknowledge that these terms and conditions are subject to change.

Application Overview

REGISTER

Go to the CyberKey and register as a candidate for this position.

IDENTIFY THE POSITION

PERSONAL INFORMATION

Full Name

Division, Region, Club, Graduation Year

Any Current Position (serving for the 2017-2018 term)

Cell Phone Number & Text Capability | Home Phone Number

Email

INTERNATIONAL CONVENTION

Although highly recommended, ICON attendance is not required. Will you be attending?

PERSONAL REFERENCES

Please provide three personal references to be used for final recommendation purposes.

PROMPTS

Convention is for the members. It is an event that the entire District Board hosts to recognize the work from the past year as well as prepare for the new year.

- 1] Why are you applying for this position? Explain.
- 2] What leadership positions have you held in the past, both Key Club and non-Key Club related that will help you serve as a competent committee chair for our district? Please describe your responsibilities in these positions and how you feel they have contributed to your leadership development.
- 3] An effective Committee Chair requires a person who can delegate work to the committee. What personality traits and qualities do you have that will help ensure the successful completion of the work of the committee members?
- 4] Being on the District Board is very time-consuming. How do you plan to manage your time between family, school, friends, and your duties as a committee chair?
- 5] District Convention is an event that includes major deadlines that if not met can result in increased work or impact the deadlines of others, potential delivery issues, as well as potential financial implications. Please explain your time management skills and how you can ensure that deadlines will be met throughout the year.
- 6] What is your vision for the 2018 District Convention in Reno, NV? How will you go about accomplishing your vision and what new ideas do you have for this year?

DESCRIPTION

The District Convention Chair is responsible for overseeing the planning and implementation of the largest Key Club event of the year. District Convention will be held in Reno, Nevada from April 13-15, 2018 for the general membership and April 12-15 for both the outgoing and incoming CNH Boards. Please check the CyberKey for the release of the convention theme. (Service Safari)

Before applying for this position, please ensure that you will be able to attend all Board training conferences and meetings and one site visit during the summer to the convention center.

DIRECTIONS

You must PDF your document with all the personal information and answers to the prompts requested on the application. File name: DCON_Your Name

PERSONAL REFERENCES

You are required to provide only three personal references, not letters. You need to provide their names, position, phone number and email.

1. Adult (faculty, Kiwanis-, Region Advisor)
2. Club Leader
3. Division or District leader

DEADLINE

This application is due by Tuesday, May 2, 2017 by 6:00 pm. NO exceptions

SUBMISSION:

File name: DCON_Your Name

Email to: cnhkc.app@gmail.com

Subject: DCON | Your Name

INTERVIEW

If needed, a phone interview will be requested of personal references and/or the candidates and will be conducted by the Governor.

ONLINE REGISTRATION

IMPORTANT: Visit the CNH CyberKey and register online as a candidate for this position.

DISCLAIMER:

Submission of this application will allow the governor to consider your application for any other position. Please keep in mind that if you get the position, you will be required to resign any other positions that you may hold on the club, division, or district level.

Good luck! If you have any questions, please contact the District Governor.