



## Policy, International Business, & Elections Chair Application | 2019-2020

**Please read the information and directions on the right!**

### TERMS & CONDITIONS:

By submitting this application, I agree to fulfill the terms and conditions stated in the CNH District Leadership Team Service Agreement 2019-2020. This service agreement can be found on the CyberKey.

### REGISTER:

Go to the CyberKey, go to "Member" section, then go to "Special Applications and Contests," and register as a candidate for this position.

### APPLICATION OVERVIEW:

#### IDENTIFY THE POSITIONS

In your application, please specify the following on your first page:

Full Name  
Club, Division, Region, Graduation Year  
Any Current Position (serving for the 2019-2020 term)  
Cell Phone Number & Text Capability | Home Phone Number  
Email

#### INTERNATIONAL CONVENTION

Although highly recommended, ICON attendance is not required. Will you be attending?

#### PROGRAMS & SKILLS

Identify the programs on your computer that you know how to use and your skill level.

#### PERSONAL REFERENCES

Please provide three personal references to be used for final recommendation purposes.

#### PROMPTS

1. Why are you applying for this position? Please explain.
2. An effective Committee Chair must be able to effectively manage their own time while also communicating and delegating a variety of tasks to their committee members. What qualities do you have that will ensure you can delegate tasks to the committee members and complete your tasks as well?
3. Have you ever been a delegate at a CNH District Convention before? If so, what have you learned from this experience in regards to elections and House of Delegates?
4. Have you thoroughly read the District Policies Manual and what changes would you recommend?
5. What is your assessment of our District's election process and what are some of your ideas to improve it?
6. What is your assessment of the delegate registration process and how would you improve upon it?

### DESCRIPTION

The Policy, International Business, and Elections Committee Chair will lead the committee that promotes the education of and adherence to all district policies and bylaws, disseminates and promotes the International business level of Key Club, and oversees the district elections process.

Before applying for this position, please ensure that you will be able to attend all Board training conferences and meetings.

### DIRECTIONS

You must PDF your document with all the personal information and answers to the prompts requested on the application.

File name: PIE\_YourName

### PERSONAL REFERENCES

You are required to provide only three personal references, not letters. You need to provide their names, position, phone and email.

1. Adult (Faculty, Kiwanis, Region Advisor)
2. Club Leader
3. Division or District Leader

### DEADLINE

The application is due by Saturday, May 4th, 2019 by 6:00 P.M.  
**No exceptions**

### SUBMISSION

File name: PIE\_YourName

Email to: cnhkc.app@gmail.com

Subject: PIE | Your Name

### INTERVIEW

If needed, a phone interview will be requested of personal references and/or the candidates and will be conducted by the Governor.

### ONLINE REGISTRATION

IMPORTANT: Visit the CNH Cyberkey and register online as a candidate for this position.

### DISCLAIMER

Submission of this application will allow the governor to consider your application for any other position. Please keep in mind that if you are appointed, you will be required to resign from any other positions that you may hold on the club, division, or district level.

Good luck! If you have any questions, please contact the District Governor at [cnhkc.gov@gmail.com](mailto:cnhkc.gov@gmail.com).